



NCVA is a community of students, families and educators dedicated to expanding educational choice through innovative and technology-rich instructional practices, and accountable for developing each student's full potential for academic and post-secondary success.

February 01, 2016, Regular Board Meeting Approved Minutes

Board Members Present		Board Members Absent	Others in Attendance
Sarah Waltman	Steve Moody		Chris Withrow, Executive Director
Brenda Robertson	Cathy Zambrano		Joel Medley, Head of School
Dr. Diana Freeman	Sara Struhs		John Kramer, K12

I. CALL TO ORDER

The meeting was called to order by Steve Moody at 5:04 pm. Before conducting business, a roll call was taken by the Executive Director to ensure that a quorum of the board existed.

ACTION: Diana Freeman made a motion to adopt the agenda as presented, and it was seconded by Sara Struhs. The motion passed unanimously and the agenda was adopted.

These minutes included the Finance Committee and January Board Meeting.

ACTION: Cathy Zambrano moved to approve the minutes, and that motion was seconded by Diana Freeman. The motion passed unanimously.

Before moving through the meeting's agenda items, the board's mission was read to help drive the actions and deliberations.

II. COMMUNICATIONS:

No requests for a public comment were received.

III. CONSENT ITEMS: all items listed here are considered by the Board to be routine matters and will be approved by the Board in one motion. Unless specifically requested by a board

member for further discussion, there will be no discussion of these items prior to the Board vote. The Executive Director recommends approval of all consent items.

- a. **Resignation – Rick Wallace**
- b. **Teacher Hire – Polina Sonntag**
- c. **Adoption of 2016/2017 School Calendar**

ACTION: Diana Freeman moved to adopt the Consent Item, and that motion was seconded by Sarah Waltman. The motion passed unanimously.

IV. DISCUSSION ITEMS:

- d. Financial Report – Cathy Zambrano, the chair of the Finance Committee, led the report to the full board. It was noted the committee would re-convene on February 18 to review the December and January invoices and discuss a possible budget amendment.

- e. Head of School Update – Dr. Medley walked the board through an analysis of the withdrawal numbers and how that compares to the numbers presented by the State. The DPI presented numbers include finite enrollments as well as students that have moved out of state pushing those numbers higher than they are. School representatives will be prepared to address this discrepancy before the State Board in March. The format presented will be utilized regularly as we can now pull the data directly.
 - As a positive, one of the school’s fifth grade students has self-published a book on Friendship. The book contains a reference to a “virtual academy” and it has a dedication to the teachers of NCVA who ignited his desire to write it.
- f. ELL Discussion – Dr. Medley discussed the need to provide stipends for two teachers who were performing extra duties for ELL students. The recommendation was to utilize funds from the “Bonus” line item in the budget to cover the costs. There was a discussion from the floor about budgeting stipends as a yearly expense. Mr. Kramer stated that was being considered as we begin the budget process for the 2016/2017 school year.

V. ACTION ITEM:

- Approval of ELL Teacher Stipends

ACTION: Sara Struhs moved to pay approve the ELL Teacher Stipend request and the motion was seconded by Diana Freeman. The motion passed unanimously.

Dr. Moody recommended that we consider a policy for the Lottery process and one to formalize the student preferences portion of enrollment.

In his closing remarks, Dr. Moody expressed the need for board members to begin searching for replacement candidates for the two members that recently exited.

VI. ADJOURNMENT

A motion was made to adjourn the meeting by Cathy Zambrano and properly seconded by Diana Freeman. The motion passed unanimously. With the completion of all agenda items and no new business items, the meeting was adjourned.