



NCVA is a community of students, families and educators dedicated to expanding educational choice through innovative and technology rich instructional practices, and accountable for developing each student's full potential for academic and post-secondary success.

August 21, 2015 Special Board Meeting Draft Minutes

Board Members Present		Board Members Absent	Others in Attendance
Chris Withrow	Diana Freeman	Brad Howard	Joel Medley, Head of School
Brenda Robertson	Sarah Waltman	Catherine Zambrano	
Sara Struhs	Steve Moody		
Rick Wallace			

I. CALL TO ORDER

The meeting was called to order by Chris Withrow at 5pm, and a roll call was taken to determine if a quorum of the board was present. With a quorum determined, the meeting proceeded as planned.

The agenda was reviewed and then discussed by the board. Item B from the Consent Agenda needed to be removed and replaced by another item: formally accepting the resignation of a board member.

ACTION: Chris Withrow motioned to adopt the agenda as revised and was seconded by Sara Struhs. The motion passed unanimously adopting the meeting agenda.

The mission statement for NC Virtual Academy was read before moving into the meeting agenda as a reminder for decision-making by all board members.

II. CONSENT ITEMS: all items listed here are considered by the Board to be routine matters and will be approved by the Board in one motion. Unless specifically requested by a board member for further discussion, there will be no discussion of these items prior to the Board vote. The Head of School recommends approval of all consent items.

a. **Teacher hire recommendations**

- **Elementary:** Cain, Seig
- **Middle:**
- **High:**
- **Exceptional Children:** Claudio

b. **Extension Request:** Bylaws indicate that a financial report should be provided no later than the 21st of the month (Article X, Section 1). Since NCVA has just been set up in the financial system, an initial allotment has been processed by DPI, invoices are being processed, and the first full payroll has been run this week, a waiver for this initial financial plan is

requested. A financial update will be part of the September 8th board meeting, but the timing will be later than proposed in the bylaws.

- c. **Acceptance of Resignation:** the board chair, a few days prior, tendered his resignation effective August 21, 2015; and this resignation needs to be accepted by the full board.

ACTION: Steve Moody motioned to accept the Consent agenda and the motion was seconded by Sarah Waltman. The motion passed unanimously and the consent items were approved by the board.

Chris Withrow offered a few remarks about his time as founding chair of the board and thanked the members for their hard work that all have put into the school's formulation. He believes that bright days are ahead for the school and the students at NCVA. With the resignation of the board chair, Steve Moody, the vice chair, assumed the role of acting chair to conclude the meeting.

III. ADJOURNMENT

ACTION: Diana Freeman motioned to adjourn the meeting and it was seconded by Brenda Robertson. The motion passed unanimously.

The meeting was adjourned at 508pm