



NCVA is a community of students, families and educators dedicated to expanding educational choice through innovative and technology rich instructional practices, and accountable for developing each student's full potential for academic and post-secondary success.

July 6, 2015 Regular Board Meeting Approved Minutes

Board Members Present		Board Members Absent	Others in Attendance
Chris Withrow	Steve Moody	Richard Wallace	Joel Medley – Head of School
Brenda Robertson	Diana Freeman	Catherine Zambrano	Julie Hawkins – K12 HR
		Sarah Waltman	David Dow – Banyan
		Brad Howard	
		Sara Struhs	

I. CALL TO ORDER

The meeting was called to order by Chris Withrow at 506pm, and a roll call was taken to determine if a quorum of the board was present. A quorum was not available, so the meeting only considered discussion items.

The mission was read by the board chair as a reminder of the rationale for the school.

Without a quorum, the board focused on the discussion items as all other items would need to be addressed at the next meet

- Executive Director Search – Steve Moody shared that the search committee received a large number of resumes and moved through them. They have identified some potential candidates and are reaching out to them to schedule interviews, which they hope can be finalized in the next week.
- Further Discussion in Identifying Legal Counsel – Mr. Moody did reach out to the attorney who is excited to be the legal representative for the school. The attorney presented a range cost for each month, so additional conversations occurred regarding costs. The contract will be \$1500 a month and should be moved forward with consideration.
- Head of School update by Joel Medley
 - a. COBRA benefits – some teachers did come on board early; and since health benefits do not start until later, paying the COBRA is the right thing to do for those employees. Dr. Medley brought this to the board for information only since the Fiscal Policies delegated such tasks to him.
 - b. Facility – would have access later this week and will be moving toward acquisition of furniture. The delay was due to an installed door.
 - c. Enrollment information – the school is nearly at 1400 approved applications with more than 1200 more being interested in attending. The

administrative team will be holding “back to school events” in order to help meet families and then gather any final documents that are needed.

- d. School planning meetings and student performance goals – the administrative team met to map out the goals and objectives for the school. That information was shared with the board so that they would understand the specific academic focus of the school each successive year as described in the application.
- e. July/August board meeting – a called meeting would be necessary in July to approve a budget that John Kramer was updating; so that meeting would be able to cover much of the information missed. Dr. Medley will reach out to board members to find an amendable date. Also, an idea was shared with the board regarding a move of the August board meeting date from the first Monday to the second Monday. That would permit the board to meet the staff who would be present for face to face professional development that week. The idea was considered favorable and would require a vote of the board.

Several board members commented that they are well-informed and appreciate the constant flow of information regarding the operation of the school.

II. ADJOURNMENT

Upon conclusion of the discussion items, without taking any action, the meeting adjourned at 527pm.