

Board Meeting  
December 2, 2024

Attendees:

Walter Martin – Vice Chair  
Steven Peters – Treasurer  
Mark Fleming – Secretary  
Chris Farrel – Member  
Natalie Wright – Member  
Steve Moody – Member  
Scott Sides – K12  
Chad Long – K12  
Kristy Rodriguez – Administrator  
Kelly Shanahan – Administrator  
Tasha Parnell – Administrator  
Katie Gomersall – Head of School  
Sara Struhs – Executive Director

Walter opened the meeting at 5:02

He asked for a motion to accept the meeting minutes from November. Mark made the motion and Steven P. seconded it. Walter called for the vote: it was unanimous.

Walter asked Sara to read the mission statement. She did.

Walter then asked for the Head of School Update:

Katie gave an update on the staffing. Many of the open positions have been filled. She was pleased that staffers were leaving for personal reasons and most asked if they could be considered in the future once they were able to do so. She also mentioned this time of year is the time when many teachers are looking for a change and she has been able to secure several of them to begin with us after the new year.

Katie gave an update of the Science Aquarium grant which we received for the second time. This is very popular with the students and she is pleased we will offer the program again in the coming year.

She gave an update on the EOC testing and the Read to Achieve success.

Walter thanked Katie and asked Chad for his updates.

Chad gave the financial review explaining the growth funding is supposed to be distributed this month. He explained our ADM came in at 3561 and that is what we had based our budget on. We expect there will be a \$1.4 million surplus at the end of the year.

We currently are staffing 265 FTE's.

Chad moved on to the monthly invoice. Our payables are at \$1.4 and he anticipates with the elimination of rolling enrollment, we will stay around this number. Our LEA funding will decrease as

we go into the new year; however, our expenses will too and the state funding remains the same. We should expect the bill to remain relatively stable at \$1.4 million per month.

Chad went on to give updates on the 990 tax forms: they requested an extension and we will be paying them May 15, 2025. The audit of the 401k program is underway and will be finalized in February. The 1099's and W2 forms will be completed the end of January. And the ACA – 1095 and 1096 will be completed the end of Feb/beginning of March.

There is an update to the stipend plan for the staff and it will be covered by the existing budget.

Walter asked if the board had any questions: there were none.

Walter asked Chris Farrell for the report from the governance committee. Chris explained there were originally three students appealing the administrative withdrawal: 2 withdrew on their own rescinding their appeal. The third student, Chris explained the student was not engaged and the LC was not requiring participation by the student. There were some questions about health issues – specifically epilepsy – but the school staff was unable to find anything from the previous school and eventually talked with someone at the previous school who said the parent was not willing to complete the paperwork necessary. The staff at NCVA feels that neither the student nor the LC is making an effort to participate in learning and after consideration of the case, the governance committee came to the conclusion that our school is not a good fit for them. The recommendation is to administratively withdraw the student.

Walter thanked Chris for his presentation and asked Sara for her presentation.

Sara noted the agenda lists the current employees who are being employed as backfilling open positions. These are different from the additional staff being requested. Mark asked about the additional staff and programs. The staff are those being requested to help with remediation and in areas where there are needs: ie: the MS Science teacher.

Sara asked the board members to mark their calendars for the annual workshop on Feb 14-16 2025. She explained she has been working with Cande for this meeting and we will be preparing for the board interview for the charter renewal along with looking at the strategic plan. The workshop will take place at the Proximity Hotel in Greensboro.

Sara then explained to the board that winter break will be 12/23 to 1/3 and the school will be closed.

Walter moved on to the action items.

Walter asked for a motion to approve the monthly Stride bill. Mark made the motion; Steven P. seconded it. Walter called for the vote: it was unanimously approved.

Walter asked for a motion to approve funding to hire additional requested staff and additional programs. Mark made the motion; Chris seconded it. Walter asked if there were any questions. Mark asked if these positions and programs were ones previously discussed. Sara said yes – they were the remediation staff and programs like Quizzez and reading programs. Chris asked Sara if she

has set up the share drive as he wants everything in one place. She said she has not but will work on getting that done. Walter called for the vote: it was unanimously approved.

Walter asked for a motion to approve the administrative withdrawal. Mark made the motion; Steven P. seconded it. Walter called for the vote: it was unanimously approved.

Walter asked for a motion to adjourn. Mark made the motion; Steven P. seconded it. Walter called for the vote: it was unanimously approved.