



NCVA is a community of students, families and educators dedicated to expanding educational choice through innovative and technology-rich instructional practices, and accountable for developing each student's full potential for academic and post-secondary success.

August 12, 2016, Regular Board Meeting Minutes

Board Members Present		Board Members Absent	Others in Attendance
Dr. Steve Moody	Sara Struhs	Sara Struhs	Chris Withrow, Executive Director
Brenda Robertson	Cathy Zambrano		Dr. Joel Medley, Head of School
Dr. Diana Freeman			John Kramer, K12
			Dan Jetta K12
			Marcia Simmons, Gina Little, Jill Curtis

I. CALL TO ORDER

Dr. Steve Moody called the meeting to order at 5:10 pm. Before conducting business, a roll call was taken by the Executive Director to ensure that a quorum of the board existed.

Before moving through the meeting's agenda items, the board's mission was read to help drive the actions and deliberations.

ACTION: Dr. Diana Freeman made a motion to adopt the agenda as presented and approve the meeting minutes; it was seconded by Sarah Waltman. The motion passed unanimously and the agenda was adopted.

II. COMMUNICATIONS:

No requests for a public comment were received.

III. CONSENT ITEMS:

- a. Personnel Recommendations

ACTION: Sarah Waltman made a motion to approve the consent items as presented, and it was seconded by Cathy Zambrano. The motion passed unanimously and the agenda was adopted.

ACTION: Cathy Zambrano made a motion to amend the agenda to move the Finance Committee report and action items to be presented after the HOS update, and it was seconded by Dr. Steve Moody. The motion passed unanimously and the agenda was amended.

IV. DISCUSSION ITEMS:

- a. HOS Update – a brief updated was provided by Joel Medley as the school was in final stages for the start of year two. Topics included the school’s theme for the year, plans for the professional development offered to the teachers, and a short update on special education audit by DPI. This presentation was short in order to give maximum time for the Academic Plan and Testing presentations by the school.
- b. Mrs. Cathy Zambrano conducted the finance committee report. She reviewed the invoices and benefits package with the board. She expressed the new benefits package was in compliance with the Affordable Care Act, and many of the health care items would offer a decrease in out of pocket costs to the staff. The rate increase for the new plan will be approximately 13.7% compared to our previous plan, and it was noted the state had notified LEAs that participate in the state plan to expect a 16% increase. Additionally, Blue Cross and Blue Shield, the recommended provider, provides coverage statewide. Housekeeping items: our controller is preparing for the annual financial audit, we are engaging a provider for Cobra Insurance, and the new Board Reimbursement form is now

available and was distributed in the board packet. Mrs. Zambrano is recommending the board approve the invoices and benefits.

- c. Testing Data and Academic Plan – Presented by Marcia Simmons, Gina Little, and Jill Curtis. Preliminary EOC/EOG Data was shared with the board, which showed in all but one subject NCVA outperformed the local school district of Durham County Schools compared to their data from the previous year. Some subjects outperformed the previous year’s state average. The academic team will provide additional interventions, which they believe, will enable the students to reach their full potential. The additional interventions include small group instruction, gated strong start, block scheduling in the high school grades, and data-driven instruction. The academic team is enhancing the academic plan to include items such as Aimsweb and USA Test Prep for benchmarking, extending the 10 point grading scale to the elementary grades, utilizing a new and enhanced LMS called D2L and a new homeroom model whereby all teachers will have regular interactions with the students.
- d. Mrs. Simmons demonstrated the new LMS entitled D2L. She showed the new platform now has a single point of login for all academic materials, emails, calendars, assignments and grades. A new feature called My Plan would focus the students at the moment of login of their academic status. Dr. Moody inquired about student growth data, and Mrs. Simmons informed him the state had not released the official results yet, and we are migrating to a new platform, USA Test Prep, which will give us those details.
- e. Dr. Moody informed the board that we are reviewing vendors, which provide Executive Board Training; the Executive Director will prepare a white paper with a comparison once it is completed.

V. ACTION ITEMS:

- a. Approval of Invoices

ACTION: Cathy Zambrano moved to approve the invoices submitted; the motion was seconded by Dr. Steve Moody. The motion passed unanimously.

- b. Benefits Package

ACTION: Cathy Zambrano moved to approve the benefits package; the motion was seconded by Dr. Steve Moody. The motion passed unanimously.

VI. ADJOURNMENT

Motion was made to adjourn the meeting by Brenda Robertson and properly seconded by Dr. Diana Freeman. The motion passed unanimously. With the completion of all agenda items and no new business items, the meeting was adjourned.